

PART I: PRELIMINARY

ARTICLE 1: Name of the Organization

The name of the Organization shall be Green Masai Foundation

ARTICLE 2: Interpretation

Unless the context otherwise requires in this Constitution

"**Act**" shall mean the Non-Governmental Organizations Act, No. 24 of 2002 as amended from time to time;

"**Organization**" shall mean Green Masai Foundation (Name of the Organization);

"**Board**" shall mean Board of Directors of the Organization;

"**Registrar**" shall mean the Registrar of the Non Governmental Organizations;

"**Office bearers**" shall mean Executive Director, Executive Secretary , Treasure .

"**Vulnerable, marginalized, voiceless, underprivileged or disadvantaged group**" shall include (e.g Women, Children)

ARTICLE 3: Preamble

We, the Green Masai Foundation, recognize that the environment is the foundation of our social, economic and cultural development. Our country is endowed with a diverse range of natural resources which contribute to our national economy and well-being in significant ways. We understand that environmental protection is vital for the continued survival of our ecosystem, biodiversity and the overall well-being of our people. We are committed to ensuring that our environment is conserved, protected, restored and sustainably managed through, among others, fighting against deforestation, ensuring proper waste management, adopting renewable energy sources and promoting sustainable utilization of our natural resources. In conclusion, we pledge to work together with all stakeholders, including government, communities, civil society organizations, and the private sector to safeguard our environment and achieve sustainable development for Tanzania.



ARTICLE 4: Registration

The Organization shall be registered as a Non Governmental Organization under the Non Governmental Organizations Act, No. 24 of 2002 as amended from time to time.

ARTICLE 5: Head Office

The head office will be based at Longido-Madukani street, nearby KKKT-CHURCH, Longido ward, Longido District, Arusha Region

P. O BOX 52 Longido .

ARTICLE 6: Area of Operation

The Organization shall operate in National.

PART II: VISION, MISSION AND OBJECTIVES

ARTICLE 7: Vision Statement

To create a community where the environment is valued, protected, and preserved for the benefits of current and future generation

ARTICLE 8: Mission Statement

To protect and preserve the environment by promoting sustainable practices and reducing our carbon footprint through innovative practices, research, education and advocacy

ARTICLE 9: Objectives

1. To provide adequate education on the best ways to protect environment through establishment of environmental clubs in schools as well as through seminars in areas with large crowds such as market places, playgrounds and transportation centers
2. Helping society fight poverty through effective and sustainable environmental protection methods for the wider interest of the present and future generations
3. Fighting climatic change through research, policies and specific initiatives
4. Promoting climate resilient foundations together with inclusive development in areas of financial, technical and institutional resources.
5. Protect and defend natural resources among others to include trees, animals and natural habitats for the development of the existing and future generations.
6. Collaborate with other organizations having similar goals to the Green Masai Foundation in addressing various social challenges

PART III: MEMBERSHIP AND TYPES OF MEMBERS

ARTICLE 10: Membership

Membership to the Organization shall be voluntary and open to any individual who has attained the age of 18 years and above, of sound mind and who is ready to join hands in supporting and promoting the mission and objectives of the Organization.

(In case of local NGO membership shall compose of Tanzanians, and for an International NGO membership shall composed of not less than three members two of whom shall Tanzanian being founder members)



ARTICLE 11: Types of Members

There shall be two types of members-

- 1. Founder members:** These are members who made the initiatives to establish this Organization;
- 2. Ordinary members:** These are members who join the Organization after its establishment;

ARTICLE 12: Rights and Obligation of Members

1. To elect/vote and be elected/voted in the leadership of the Organization except for honorary members
2. Right to be heard
3. To attend General Meeting
4. Participate in all Organization activities as he/she may be required to do so
5. Receiving information of the Organization progress by any means of communication
6. To pay fees that is prescribed by the General Meeting
7. To attend all meetings that requires his/her presence;
8. To participate in all the activities of the Organization as planned
9. To keep secret all matters and decision of the Organization

ARTICLE 13: Cessation of Members

Members shall cease if any of the following happens-

1. By resignation;
2. Expulsion for misbehavior, failure to adhere to Organization's resolutions and this Constitution;
3. Failure to attend three consecutive General Meeting without reasonable information;
4. Incapability to perform his/her obligations due to mental disorder;
5. Failure to pay subscription fees for 2 years;

6.Death.

PART IV: OFFICE BEARERS, ELECTION AND TERM OF LEADERSHIP

ARTICLE 14: Executive Director

There shall be Executive Director of the Organization who;

- 1.Shall preside over General Meeting of the Organization;
- 2.Be the spokesman for the Organization;
- 3.Shall be a signatory to the bank account;
- 4.Shall be overseer of the Organization's daily activities;

ARTICLE 15: Executive Secretary

There shall be Executive Secretary of the Organization who;

- 1.Shall call meetings in consultation with the Chairperson;
- 2.Shall arrange schedule of duties in the office;
- 3.Shall receive all letters including application letters from new members and to submit them to the General Meeting for approval;
- 4.Shall keep all documents of the Organization;
- 5.Shall be a signatory to the Organizations bank account;
- 6.Shall keep records of all assets of the Organization;



ARTICLE 16: Treasure

There shall be Treasure of the Organization who;

- 1.Shall receive and keep all the money of the Organization;
- 2.Shall prepare the annual budget and estimates of the Organization to be presented to the General Meeting;
- 3.Shall prepare the financial records of assets,records of accounts and books of account;
- 4.Shall prepare financial records of statements of income and expenditure and submit the said documents together with audited report to the General Meeting;
- 5.Shall be a signatory to the bank account;

ARTICLE 17:Election and term of leadership of office bearers

The office bearers of the Organization shall be elected by the General Meeting among the members and hold office for a period of 4 years and may be re elected for another term of 5 years

PART V: BOARD OF DIRECTORS

ARTICLE 18:Establishment of the Board of Directors

- 1.There shall be a Board of Directors composed of the Chairperson, Executive Secretary, Treasurer and other 3 members appointed by General Meeting;
- 2.Members of the Board shall hold the office for a period of 4 year and may be re-appointed for another term of 5 years;
3. The Chairperson of the Board shall be elected by the General Meeting among Board members while the Chairperson of the Organization shall be Secretary to the Board;
- 4.Board of Directors shall hold the meeting twice a year or at any time in case of emergency;
- 5.Quorum shall be 2/3 of the Board members;

ARTICLE 19: Functions and Duties of Board of Directors

1. To make Rules and Regulations;
2. To protect and advance the image of the Organisation;
3. To recruit staffs;
4. To participate in developing Organisation's Strategic plans;
5. To appoint auditor(s);
6. To convene projects to be carried out by Organisation, conduct or cause to be conducted feasibility studies for such project and submit the same for approval by the General Meeting;
7. To form different committees of the Organisation where necessary;

PART VI: GENERAL MEETING

ARTICLE 20: Composition of General Meeting

1. General Meeting shall be a supreme organ of the Organization composed of all members of the Organization;
2. The decision in this meeting shall be by majority vote of members attended the meeting;



ARTICLE 21: Powers/function of the General Meeting

1. Discuss new members for admission and discipline and expel members;
2. Discuss and approve annual budgets, plans, physical and financial implementation reports;
3. Amend the Constitution;
4. Electing office bearers of the Organisation;
5. Approve issues originated from the Board of Directors;
6. To appoint Board of Directors;

ARTICLE 22: Annual General Meeting

1. There shall be Annual General Meeting of the Organization held once a year;
2. Notice shall be given to all members 90 days before the meeting;
3. Quorum shall be 2/3 of members;

ARTICLE 23: Extra-Ordinary General Meeting

1. The Extra-Ordinary General Meeting shall be held whenever there is an emergency;
2. Notice shall be given to all members 30 days before the meeting;
3. Quorum shall be 2/3 of members;

PART VII: FINANCIAL MANAGEMENT, CONSTITUTIONAL AMENDMENT, DISSOLUTION AND CONFLICT RESOLUTION

ARTICLE 24: Financial Year

The Financial year of the Organization shall be between 1st January and 31st December of the calendar year;

ARTICLE 25: Sources of Funds

The sources of funds for the Organization shall be-

1. Entry and annual fees;
2. Fundraising;

3. Legal gifts from friends;
4. Grants, donations;
5. Income generating activities;

ARTICLE 26: Uses of Funds

Funds however obtained shall solely be applied towards the promotion of the objectives of the Organization;

ARTICLE 27: Bank Account

There shall be a bank account opened in the name of Organization. The office bearers shall be the signatories of the Bank Account of the Organization. For any transaction to be effected there must be signatures of two signatories among the three signatories.

ARTICLE 28: Constitutional Amendments

Any part, clause of this Constitutional may be removed, added or amended by the General Meeting by the majority vote of eligible voters held for that purpose.

ARTICLE 29: Dissolution

1. The Organization may be dissolved by resolution passed at the General Meeting, by at least two thirds majority of members eligible to vote or by operation of law;
2. In the event Organization is dissolved, all assets remain after payment of debts shall be transferred to another Non-Governmental Organization registered under the Act with similar objectives with this Organization



ARTICLE 30: Conflict Resolution

1. Whenever arises a conflict within the Organization; the Board will be responsible to settle the dispute
2. If the Board fails to handle the dispute, the matter will be referred to the General Meeting



Constitution Excerpt with Updated Information ([GMF-ORGANOGRAM-2024](#))

Executive Committee - (2023-2027)

- **Chairperson:** Innocent Ngoli
- **Executive Director:** Arip Kinasha
- **Director of Finance & Organizational Administration:** Mrs. Bahati Mtono




Board Members -2023-2027

- **Communication & Networking Manager:** Daniel Lawson
- **Programs & Operations Manager:** Rogathe Kinasha

S/N	Position	Name	Details
1.	Chairperson 	Mr. Innocent Ngoli GMF- Founder 2023	Innocent Ngoli -Chairperson Personal Contact: +255 742 051 450 Email: ngoli205@gmail.com Office Contact: +255 716 080 976 Email: info@greenmasaifoundation.com R-5809 Tanzania P.O. Box 52 Longido, Arusha Web: Green Masai Foundation Wednesday, <u>03/07/2024</u> 
Chairperson & Founder:- Mr. Innocent Ngoli <ul style="list-style-type: none">● Role: Provides visionary leadership, strategic direction, and governance oversight.● Responsibilities: Ultimate decision-making authority, ensuring the foundation's mission and goals are being met, representing the organization at high-level events.			

Green Masai Foundation (GMF)

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Email: info@greenmasaifoundation.com
R-5809 Tanzania
P.O. Box 52
Longido, Arusha
Web: [Green Masai Foundation](#)

S/N	Position	Name	Details
2.	Executive Director 	Mr. Arip Kinasha GMF- Co-founder 2023	CS. Arip Kinasha -Executive Director Personal Contact: +255 748 257 115 Email: aripkinasha@gmail.com Office Contact: +255 716 080 976 Email: info@greenmasaifoundation.com R-5809 Tanzania P.O. Box 52 Longido, Arusha Web: Green Masai Foundation Wednesday, 03/07/2024  
<p>Executive Director:- Mr. Arip Kinasha</p> <ul style="list-style-type: none">● Role: Oversees overall organizational leadership roles and ensures strategic alignment with the foundation's goals.● Responsibilities: Strategic planning, operational oversight, executive decision-making, and acting as a liaison between the board and the organization.			



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R-5809 Tanzania
P.O. Box 52
Longido, Arusha
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<p>3.</p>	<p>Director of Finance & Organizational Administration</p> 	<p>Mrs. Bahati Mtono GMF- Co-founder 2023</p>	<p>Mrs. Bahati Mtono -Director of Finance & Organizational Administration Personal Contact: +255 713 775 277 Email: bahati.mtono@nishati.go.tz</p> <p>Office Contact: +255 716 080 976 Email: info@greenmasaifoundation.com R-5809 Tanzania P.O. Box 52 Longido, Arusha Web: Green Masai Foundation Wednesday, <u>03/07/2024</u></p> 
<p>Director of Finance & Organizational Administration:- Mrs. Bahati Mtono</p> <ul style="list-style-type: none">● Role: Manages financial affairs and oversees the administration of the organization, including any subsidiary companies that emerge.● Responsibilities: Financial planning and reporting, budgeting, administrative oversight, compliance with financial regulations, and management of subsidiary companies.			

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R-5809 Tanzania
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Longido, Arusha
Web: Green Masai Foundation

S/N	Position	Name	Details
4.	Communication & Networking Manager 	Mr. Daniel Lawson GMF- Co-founder 2023	Mr. Daniel Lawson -Communication & Networking Manager Personal Contact: +255 762 975 604 Email: fadhili.lawson@gmail.com Office Contact: +255 716 080 976 Email: info@greenmasaifoundation.com R-5809 Tanzania P.O. Box 52 Longido, Arusha Web: Green Masai Foundation Wednesday, 03/07/2024 
<p>Communication, Partnerships & Collaborations Division:- Mr. Daniel Lawson</p> <ul style="list-style-type: none">● Personnel: Communication Manager, Partnership Coordinators● Skill Set: Communication Strategy, Relationship Management, Collaboration			

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Longido, Arusha
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S/N	Position	Name	Details
5.	Programs & Operations Manager 	Mr. Rogathe Kinasha GMF- Co-founder 2023	Mr. Rogathe Kinasha -Programs & Operations Manager Personal Contact: +255 692 611 070 Email: aripkinasha@gmail.com Office Contact: +255 716 080 976 Email: info@greenmasaifoundation.com R-5809 Tanzania P.O. Box 52 Longido, Arusha Web: Green Masai Foundation Wednesday, 03/07/2024 
Programs & Operations Division:- Mr. Rogathe Kinasha <ul style="list-style-type: none">● Personnel: Program Managers, Operations Coordinators● Skill Set: Project Management, Operational Efficiency, Coordination			

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